



# **The imagineCALGARY Awards**

**2008 Nomination Package**

## imagineCALGARY Awards 2008 Nomination Package

The imagineCALGARY Awards have been established to recognize and celebrate achievements and actions that help achieve the Vision of *The imagineCALGARY Plan*. Each year, outstanding contributions towards the long-term sustainability of Calgary will be recognized through two awards – the *Partner in Action Award* and the *Leadership in Sustainability Award*.

### NOMINATION INFORMATION

Organizations nominated for an imagineCALGARY Award must meet the following criteria:

- Nominees must have conducted operations in the Calgary trade market, within a 10-kilometer radius of established city limits, for a minimum of three years prior to the date of nomination.
- Nominees must be Calgary-based or be a local branch of a provincial, national or international organization.
- Crown corporations and Cooperative Associations are eligible to be recommended for nomination.
- Nominees must demonstrate sound financial standing evidenced through the provision of an annual financial statement and where possible an Annual Report.
- Nominees must operate within ethical and transparent reporting guidelines.

### HOW TO SUBMIT A NOMINATION

Step 1:

Review the award categories and determine which category is most appropriate for the organization you wish to nominate. The two awards do not share all eligibility requirements.

Step 2:

Complete the appropriate nomination form for the award (included in this document).

Step 3:

Mail, fax, email or hand-deliver your nomination packaged to be received by **Friday, September 19, 2008 at 4:00pm (MDT)**. Nominations received after this date will not be considered.

**MAILING ADDRESS**

The imagineCALGARY Awards  
Pia Novello imagineCALGARY Program Administrator  
Mail Code #8145, The City of Calgary  
PO Box 2100, Stn. M  
Calgary AB T2P 2M5

**HAND DELIVER / COURIER**

The imagineCALGARY Awards  
Pia Novello imagineCALGARY Program Administrator  
Calgary Municipal Building  
Seventh Floor, 700 Macleod Trail SE  
Phone: (403) 268-4461

**FAX**

(403) 537-3079

**EMAIL**

[pia.novello@calgary.ca](mailto:pia.novello@calgary.ca)

## **AWARD CATEGORIES**

The imagineCALGARY Awards are presented to to celebrate and recognize achievements and actions that help achieve the Vision of *The imagineCALGARY Plan for Long Range Urban Sustainability*. There are two categories:

### **THE imagineCALGARY PARTNER IN ACTION AWARD**

The imagineCALGARY Partner in Action Award is awarded to an active imagineCALGARY Partner demonstrating excellence, innovation, involvement and leadership in the adoption and activation of practices that support the long-term sustainability of the city of Calgary within the target scope of *The imagineCALGARY Plan*.

### **THE imagineCALGARY LEADERSHIP IN SUSTAINABILITY AWARD**

The imagineCALGARY Leadership in Sustainability Award is awarded to an organization or business that is not an imagineCALGARY Partner organization yet which demonstrates excellence, innovation, involvement and leadership in the adoption and incorporation of practices that support the long-term sustainability of the city of Calgary within the target scope of *The imagineCALGARY Plan*.

## THE imagineCALGARY PARTNER IN ACTION AWARD

The imagineCALGARY Partner in Action Award is awarded to an active imagineCALGARY Partner, demonstrating excellence, innovation, involvement and leadership in practices that support the long-term sustainability of the city of Calgary within the scope of *The imagineCALGARY Plan*.

### **NOMINEE INFORMATION**

Name Of Nominee:

Contact Name:

Address:

Telephone:

Fax:

Email:

### **NOMINATOR INFORMATION (must be an active imagineCALGARY Partner)**

Name Of Nominator:

Contact Name:

Address:

Telephone:

Fax:

Email:

## **PARTNER IN ACTION INFORMATION**

What areas of *The imagineCALGARY* Plan (Built Environment, Economic, Governance, Natural Environment, Social) have been impacted by this organization's actions?

Please describe how this Partner organization has acted towards achieving the Vision of *The imagineCALGARY Plan*.

Please describe any new initiatives that this Partner has undertaken specifically towards incorporating elements of *The imagineCALGARY Plan* into their organization's work, planning and culture.

Please describe how this Partner has contributed to the success of imagineCALGARY outside its own organization (i.e. collaborating with other actors in the community; communicating the value of imagineCALGARY to their network; involvement in imagineCALGARY Committees, etc.).

In addition to completing the nomination questions, you may submit supporting materials such as newspaper articles, photographs, testimonials, etc.

- Materials must be kept to a maximum of 14 pages (single-sided 8½” x 11”), including photographs.
- Type your nomination letter, or use legible handwriting on plain, white paper.
- Cerlox or bound presentation folders will not be accepted (the nomination package submitted will be reproduced many times for the jury).
- Nominations will not be returned.
- The imagineCALGARY Awards juries review all nominations and makes decisions based entirely on the information provided in the nomination package.

**The deadline for submissions is Friday, September 19, 2008 at 4:00pm (MDT).** Nominations received after this date will not be considered.

*Personal information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act, Section 33(c). Information gathered is used solely for the purposes of administering the imagineCALGARY Awards Program.*

## THE imagineCALGARY LEADERSHIP IN SUSTAINABILITY AWARD

The imagineCALGARY Leadership in Sustainability Award is awarded to an organization or business that is not an imagineCALGARY Partner organization yet which demonstrates excellence, innovation, involvement and leadership in the practices that support the long-term sustainability of the city of Calgary within the scope of *The imagineCALGARY Plan*.

### **NOMINEE INFORMATION**

Name Of Nominee:

Contact Name:

Address:

Telephone:

Fax:

Email:

### **NOMINATOR INFORMATION (must be an active imagineCALGARY Partner)**

Name Of Nominator:

Contact Name:

Address:

Telephone:

Fax:

Email:

## **LEADERSHIP IN SUSTAINABILITY INFORMATION**

What areas of *The imagineCALGARY* Plan (Built Environment, Economic, Governance, Natural Environment, Social) have been impacted by this organization's actions?

Please describe how this Partner organization has acted towards achieving the Vision of *The imagineCALGARY Plan*.

Please describe how this organization has demonstrated vision and leadership towards creating a more sustainable future for Calgary.

In addition to completing the nomination questions, you may submit supporting materials such as newspaper articles, photographs, testimonials, etc.

- Materials must be kept to a maximum of 14 pages (single-sided 8½” x 11”), including photographs.
- Type your nomination letter, or use legible handwriting on plain, white paper.
- Cerlox or bound presentation folders will not be accepted (the nomination package submitted will be reproduced many times for the jury).
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